
<table>
<thead>
<tr>
<th>Circulation Desk:</th>
<th>513-556-3016</th>
<th>Reference Desk:</th>
<th>513-556-8078</th>
</tr>
</thead>
<tbody>
<tr>
<td>Library Hours:</td>
<td>513-556-0163</td>
<td>Computer Assistance:</td>
<td>513-556-0153</td>
</tr>
<tr>
<td>Follow the Library on Twitter:</td>
<td><a href="http://twitter.com/#!/UCLawLib">http://twitter.com/#!/UCLawLib</a></td>
<td>Check into the Library via FourSquare:</td>
<td><a href="https://foursquare.com/venue/2071680">https://foursquare.com/venue/2071680</a></td>
</tr>
</tbody>
</table>

**Library & Reference Hours:**
- **Library Hours:**
  - Mon. – Thurs. 8am – 10pm
  - Fri. 8am – 5pm
  - Sat. 9am – 5pm, and
  - Sun. 10am – 5pm.
- **Hours vary over the summer and during holidays.**
- **Reference Desk Hours:**
  - Mon. – Thurs. 9am – 7pm
  - Fri. 9am – 5pm
  - A reference librarian is generally available from 8am – 9am

**Building Access:**
- UC students should be able to swipe into the building until 10pm.
- Visitors to the Law School during the business day should enter through the Clifton Avenue doors which are open from 8am to 5pm.
- Visitors with ADA issues and all after-hours and weekend visitors should use the sliding glass doors where a call button has been installed and the door can be remotely unlocked during hours the Library is open.

**Copiers & Printing:**
- Microform readers and reader printers are available for patrons to use at no charge.
- Printing is done through the WEPA printers. The public WEPA printer is on the 2nd floor of the library next to the public computer. WEPA printers are $.07 per page for black and white copies. UC students will need their UC BearCat cards with money on them to print or alternatively they can deposit money onto a WEPA account.
- The Law Library provides two photocopiers.
  - Copies are $.10 without a copy card. The machines accept coins and one dollar and five dollar bills.
  - Copy cards that are available for $1.00 through vending machines near the copiers. These cards reduce the per-copy cost to $.07. The cards are issued with a $.50 balance, and value may be added at any copier. Our cards do not work in any other UC library, and cards from other UC libraries will not work in our copiers.

**Food, Drink & Cell Phones:**
Beverages in containers with lids are permitted in the Library. Packaged snack foods such as candy, chips, pretzels, crackers, and cookies; as well as other non-odiferous, non-messy foods are allowed in the Library’s open areas. Please dispose of wrappers and containers promptly. This food policy aims to strike a reasonable balance in providing an inviting and flexible study environment but also in allowing for your classmates’ enjoyment of a clean, well-kept facility without strong or lingering food smells. It also prevents damage to library resources. All unattended food items in the law library are subject to removal and disposal by the staff. Failure of students to handle or dispose of beverage or food properly may cause the policy to be revised.
The Law Library is a quiet study environment. Step outside into the atrium for cell phone conversations. Turn off the ring feature on your cell phone or pager while in the Library so the noise doesn’t disturb other patrons.

**Carrels & Study Rooms:**
Patrons can use any table in the Library as long as it is unoccupied.

**Computers & Computer Lab:**
The Law School has a computer lab on the third floor of the Library for law student use. To use the computers, you will have to login with a username and password. The computer labs are only for law students. There are three public computers, two on the third floor of the Library, one on the second floor, and one Westlaw Public Access computer on the third floor.

**Circulation & Reserve Services:**
Circulation and Reserves services are available at the Circulation Desk which is immediately on right as you enter the Library.

**UCLID, OhioLINK & Interlibrary Loan - Getting a Book or Article from Another Library:**
Students may easily request books online from other UC libraries through UCLID (the online catalog). When you find a non Law Library title through UCLID, click on the Request button. Enter your username and password, select your library as your pick-up library and click on the Submit button. The book will be delivered to your library and you will be notified when it comes. Please remember that all Library communications are sent to your UC email account so be sure and check it regularly!

If a book you want is not available at UC, you may be able to find and borrow it through the OhioLINK system or ILL (interlibrary loan). OhioLINK enables you to request books (not periodicals) from other Ohio academic libraries with delivery to our circulation desk normally within three or four business days. Books from OhioLINK may be borrowed for three weeks, with renewals allowed.

It is important that you keep track of any materials checked out. UC patrons can check your patron record at [http://uclid.uc.edu/patroninfo](http://uclid.uc.edu/patroninfo).

**Off-Campus Access to Electronic Databases:**
For UC patrons, many of the Library’s databases may be accessed remotely by logging in through a VPN (Virtual Private Network). This allows your computer to be recognized as if you were on campus. Additional information on off-campus access to library databases can be found at [http://www.libraries.uc.edu/off-campus-access.html](http://www.libraries.uc.edu/off-campus-access.html). Non-UC patrons are unable to access databases remotely.

The University of Cincinnati does not discriminate on the basis of disability, race, color, religion, national origin, ancestry, medical condition, genetic information, marital status, sex, age, sexual orientation, veteran status or gender identity and expression in its programs and activities. The complete Notice of Nondiscrimination can be found at [http://www.uc.edu/about/policies/non-discrimination.html](http://www.uc.edu/about/policies/non-discrimination.html).