Use Books Like a Pro

- Call numbers are a map to find them.
- They are surrounded by related items.
- The subject index at the back of the book can quickly show you if it’s a good match.

A Shortcut to Full-Text Reading

Search for terms in a full-text online source.

Ctrl + F

Narrow Your Results Fast!

Use limiters in databases and search tools to narrow results. These are usually on the left.

Limit To
- Full Text Online
- Peer-Review
- In Print

Content Type
- Academic Journal Article
- Magazine/Newspaper Article
- Book/eBook

Publication Date

1932 to 2018

Research Topic

Keywords related to your topic

Key[words] to Research

- Maintain a list of useful keywords.
- When you look for scholarly sources, use terms scholars use for your topic.
- Use only key terms, not full sentences.
- Put phrases in quotation marks to limit your results to those terms together.

Additional Help

https://guides.libraries.uc.edu/engl1001

My Librarian

Michel: alfiermp@ucmail.uc.edu
Olga: olga.hart@uc.edu
Erin: erin.rinto@uc.edu
Debbie: deborah.tenofsky@uc.edu
Is the information **relevant** to my work?

<table>
<thead>
<tr>
<th>No, it’s not relevant</th>
<th>Yes, it’s relevant</th>
</tr>
</thead>
<tbody>
<tr>
<td>abstract, argument and/or conclusion have very little to do with my research topic</td>
<td>abstract, argument and/or conclusion strongly support, oppose, or inform a main point in my argument</td>
</tr>
</tbody>
</table>

Is the information **up to date**?

<table>
<thead>
<tr>
<th>No, it’s not up to date</th>
<th>Yes, it’s up to date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Issue has changed A LOT since information was published</td>
<td>Issue has changed VERY LITTLE since information was published</td>
</tr>
</tbody>
</table>

How much does the source help me **learn**?

<table>
<thead>
<tr>
<th>Didn’t learn anything</th>
<th>Learned something new</th>
</tr>
</thead>
<tbody>
<tr>
<td>Information just repeats things I already know</td>
<td>Information changes the way I look at the issue or brings up new questions for further investigation</td>
</tr>
</tbody>
</table>

What is the main claim or argument? What evidence is used to support the argument?


What expertise does the author have?

Who is the intended audience?

How could you use this source in your paper?

*Background information? Supporting evidence? Counterargument? Other?*